



CONTENTS OF THE INFORMATION PACKET

1. Application Form
2. Enrollment Agreement (specific to program)
3. Medical Emergency/ History Form
4. Program Catalog (specific to program)
5. Student Acknowledgement Form
6. Risk Agreement Form
7. Student Policies & Procedures

To process a decision on admission, the Institute must receive the following completed forms from the applicant:

1. Application Form
2. Enrollment Agreement (specific to the program)
3. Medical Emergency/ History Form
4. Check or money order for the registration fee as given in the enrollment agreement payable to “**Toledo Career Institute**” and mailed/ delivered to: **1440 S. Byrne Rd. Toledo, OH 43614**. Please contact the office if you wish to make a credit card payment.

Admitted students must submit the following completed documents on or before Orientation Day/ Start Date of Program

5. Proof of completion of State of Ohio Student Consumer Info course (you will be sent the information to access the course)
6. Student Acknowledgement
7. Risk Agreement

Please contact the Registrar with any questions you may have.